



**JONATHAN E. FIELDING, M.D., M.P.H.**  
Director and Health Officer

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July 30, 2010

TO: Each Supervisor

FROM:  Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO EXECUTE AGREEMENTS WITH CHILDREN'S HOSPITAL LOS ANGELES AND SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP/KAISER**

This is to notify you that I am exercising the authority delegated by your Board on July 29, 2008 to select providers, negotiate and execute new service agreements, and amend existing and new service agreements related to bioterrorism response and public health emergency preparedness, 100 percent funded by the Centers for Disease Control and Prevention (CDC), with the contract maximum obligation not to exceed \$500,000 per service agreement, subject to review and approval by County Counsel and the Chief Executive Office (CEO), and notification to your Board.

Under this authority, I will execute sole source service agreements with: 1) Southern California Permanente Medical Group (SCPMG) Regional Laboratory at a total maximum obligation of \$154,643 and 2) Children's Hospital Los Angeles (CHLA) at a total maximum obligation of \$92,690, both effective upon the date of execution by the parties through August 9, 2010, 100 percent funded by the CDC, Notice of Award Number (NA) 5U90TP917012-10 Amendment Number 2, authorizing carryover funds for the Real Time Disease Detection (RTDD) project.

On March 25, 2010, DPH accepted NA 5U90TP917012-10 Amendment Number 2 that supports these components of the RTDD project ending August 9, 2010. Due to the short time frame, DPH determined that it would be beneficial to enter into sole source agreements with SCPMG and CHLA. They are the only hospitals in Los Angeles County that met the requirements, (based on DPH's evaluation of local hospitals) of integration with existing surveillance systems and preparedness planning efforts. These hospitals are required to have: 1) designation as a Disaster Resource Center; 2) emergency departments that are part of the Los Angeles County Syndromic Surveillance System; 3) laboratories connected to DPH Electronic Laboratory Reporting that serve as a real-time laboratory linkage to DPH; and 4) a contract to purchase the instruments and ancillary equipment for viral detection and, as a result, are capable of completing these services by the completion date, August 9, 2010.

The purpose of these agreements is to support contract staff, maintain equipment, ensure the continuous provision of RTDD services (i.e., detection of disease as it is emerging that focus on respiratory viruses, and increase the information available through existing syndromic surveillance systems.

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RTDD will enhance DPH's capacity to rapidly detect, investigate and mitigate the effects of outbreaks of illnesses that may either be naturally occurring or result from acts of terrorism involving biological agents.

County Counsel and the CEO have approved the agreement as to form. The attached sole source checklists have been approved and signed by the CEO.

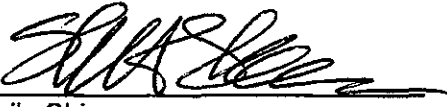
If you have any questions or require additional information, please let me know.

JEF/ev  
DA #1584

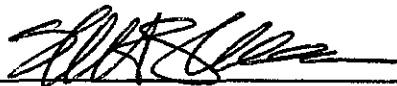
c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors

## SOLE SOURCE CHECKLIST

Southern California Permanente Medical Group Regional Laboratory (SCPMG)

Check (✓)	<p align="center"><b>JUSTIFICATION FOR SOLE SOURCE PROCUREMENT OF SERVICES</b></p> <p><i>Identify applicable justification and provide documentation for each checked item.</i></p>
	<p>➤ Quick action is required (emergency situation)</p>
	<p>➤ Proposals have been solicited but no satisfactory proposals were received.</p>
	<p>➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.</p>
	<p>➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives.</p>
	<p>➤ It is most cost-effective to obtain services by exercising an option under an existing contract.</p>
	<p>➤ It is the best interest of the County (e.g., administrative cost savings, too long a learning curve for a new service provider, etc.).</p>
✓	<p>➤ Other reason. Please explain: Due to the short time frame, DPH determined that it would be beneficial to enter into sole source agreements with SCPMG (and Children's Hospital Los Angeles [CHLA]) because these are the only hospitals that met the requirements, based on DPH's evaluation of local hospitals, of integration with existing surveillance systems and preparedness planning efforts. Both hospitals: 1) are designated Disaster Resource Centers; 2) have emergency departments that are part of the Los Angeles County Syndromic Surveillance System; 3) have laboratories that are connected to DPH Electronic Laboratory Reporting that serve as a real-time laboratory linkage to Public Health; and 4) were awarded a contract to purchase the instruments and ancillary equipment for viral detection and, as a result, are capable in completing these services by the August 9, 2010.</p>
	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">   Sheila Shima  Deputy Chief Executive Officer, CEO </div> <div style="text-align: center;"> <u>7/26/10</u>  Date </div> </div>

**SOLE SOURCE CHECKLIST**  
**Children's Hospital Los Angeles (CHLA)**

Check (✓)	<p align="center"><b>JUSTIFICATION FOR SOLE SOURCE PROCUREMENT OF SERVICES</b></p> <p><i>Identify applicable justification and provide documentation for each checked item.</i></p>
	<p>➤ Quick action is required (emergency situation)</p>
	<p>➤ Proposals have been solicited but no satisfactory proposals were received.</p>
	<p>➤ Additional services are needed to complete an ongoing task and it would be prohibitively costly in time and money to seek a new service provider.</p>
	<p>➤ Maintenance service agreements exist on equipment which must be serviced by the authorized manufacturer's service representatives.</p>
	<p>➤ It is most cost-effective to obtain services by exercising an option under an existing contract.</p>
	<p>➤ It is the best interest of the County (e.g., administrative cost savings, too long a learning curve for a new service provider, etc.).</p>
✓	<p>➤ Other reason. Please explain: Due to the short time frame, DPH determined that it would be beneficial to enter into sole source agreements with CHLA (and Southern California Permanente Medical Group [SCPMG]) because these are the only hospitals that met the requirements, based on DPH's evaluation of local hospitals, of integration with existing surveillance systems and preparedness planning efforts. Both hospitals: 1) are designated Disaster Resource Centers; 2) have emergency departments that are part of the Los Angeles County Syndromic Surveillance System; 3) have laboratories that are connected to DPH Electronic Laboratory Reporting that serve as a real-time laboratory linkage to Public Health; and 4) were awarded a contract to purchase the instruments and ancillary equipment for viral detection and, as a result, are capable in completing these services by the August 9, 2010.</p>
	<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">   Sheila Shima  Deputy Chief Executive Officer, CEO </div> <div style="text-align: center;"> <u>7/26/10</u>  Date </div> </div>